**Sample Agenda- County Safety & Facilities Committee**

1. **Apologises**
2. **Matters arising**
3. **Declaration of Interest** *(Conflict of interests)*
4. **Health & Safety** *(H&S Issues, potential hazards, control measures, improvements)*
5. **Accidents/Incidents/good catches or potential claims.**
6. **Event Management** *(upcoming events, lessons learned from previous events)*
7. **Club Development** *(grants, development fund, loans etc.)*
8. **Approval of club applications** *(borrowings, property matters)*
9. **Sustainability** (*Green programme, sustainability ideas)*
10. **Next meeting** *(monthly recommended)*