



## Finance & Fundraising Worksheet

In five years we will be able to say:

“Our club has done a tremendous job in finance & fundraising in order to support continued development of our club. We have new and innovative fundraising ideas and have new people helping in the fundraising efforts.”

### Topics to consider:

- Finance & Fundraising - two very different disciplines requiring two very different skillsets;
- Finance:
  - Budgeting;
  - Controlled spending;
  - Debt Management;
  - Annual Audit & Financial Accounts for County Board;
- Fundraising:
  - Schedule of fundraising events throughout year;
  - Targets for each event;
  - Costs for each event;
  - New & enhanced fundraising ideas;
  - Membership fees.

These topics are guidelines for discussion, and while your group is expected to discuss each of the topics above, your discussions are not limited to them. Feel free to discuss other topics on this subject and make relevant notes.

On the next page, please make notes on what your group believes the club should do over the coming five years to improve the financial management and fundraising of the club.



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What should we ***Start Doing?***

- 1.
- 2.
- 3.
- 4.
- 5.

What should we ***Continue Doing?***

- 1.
- 2.
- 3.
- 4.
- 5.

What should we ***Stop Doing?***

- 1.
- 2.
- 3.
- 4.
- 5.