

1. The ABC of Report Writing

While the practical elements of refereeing like fitness, rules examination and advisor reports are vitally important to the development of the referee it is very fair to say that the job is not complete until the Referee's Report has been completed and submitted to the secretary of the committee-in-charge.

In saying that it is also recognised that the completion of the report can be a considerable challenge to the referee and **The ABC of Report Writing** will, hopefully, assist the referee in completing his report in an **Accurate, Brief and Clear** fashion.

In writing the report it is very important that the referee is **CLEAR**.

Concise – give sufficient detail of infraction, using the language of the rule, do not over-elaborate or exaggerate.

Legible – make sure your report can be easily read.

Efficient – where disciplinary issues are involved, please aim to have your report submitted by photo or email to the secretary of the Committee-in-Charge within 24 hours of the game. In any event, please ensure that it is posted to the secretary within three days of the game.

Accurate – exact details all through the report using the language of the rules.

Relevant – stick to the facts.

The Referee's report should be signed in Irish, and the teams involved



Cumann Lúthchleas Gael
Páirc an Chríocáigh, Baile Átha Cliath 3. Fón: 01-8658600
Foirm Oifigiúil Tuarascála an Réiteora

Referee's Official Report Form

Aim:
Seoladh:

A Chara,
You are hereby notified that you have been appointed by
Coiste Náisiúnta Roghnaithe Na Réiteoir to referee:

Ionad:
Comortas:
Dáta:

You will receive a SMS message at requesting you to text the score of this match. Please reply to this message ASAP after the match in the exact format: H-G-PP A-G-PP
Example would be: H 2, A 1-0

- You are requested to:
- (a) Be on the pitch ten minutes before starting time.
 - (b) Arrange for Match Umpires.
 - (c) Complete this form and return it (together with team lists) within three days of the match or, if requested, within 24 hours of the match.
 - (d) Any report which contains a disciplinary issue must be faxed to 01-8058050 no later than midday the following day.
 - (e) In the event of being unable to act please notify Páirc an Chríocáigh immediately.

This information will normally be completed when you receive notification of the fixture from the Committee-in-Charge.
If it is not then please insert your own name and address in Irish.

Again this information will normally be completed when you receive notification of the fixture from the Committee-in-Charge.
If it is not then please insert:

Venue	}
Competition	}
Teams in Opposition	}
Date and Time	}

All in Irish
Please pay particular attention to correcting any change in venue, date or start time.

Cúntas an Réiteora

Please record the time at which both teams took the field, as well as the actual starting and finishing times.

Match started at: _____ took the field at: _____
 Match ended at: _____

You must record the full names of your two linesmen, as well as the four umpires on duty.
 Please give the final scoreline in the game.

Linesmen: _____ and _____
 Goal Umpires: _____ and _____
 and _____ and _____
 Final Score: _____ Goals: _____ Points: _____
 Goals: _____ Points: _____

The referee must record details of all substitutions including temporary substitutions and substitutions in extra time

	Imreoirí	Contaie/Club
1.	For	
2.	For	
3.	For	
4.	For	
5.	For	
1.	For	
2.	For	
3.	For	
4.	For	
5.	For	

Ionadaithe - Substitutes

**Imreoiri Gorthaithe (Injured Players)
Nature of Injury**

Record the full name of players injured, their club and county and the nature of their injury.

Additional Comments

Please record any other details which upon which you should comment, e.g. Breaches of Match Regulations, Unauthorised Incursions, Abuse of Match Officials by Team Officials etc

Include comment on any of the listed questions.

1. If there was any delay in starting what was the cause?

2. Was a match programme provided? (Please check prior to the game)

3. Were players' jerseys numbered in accordance with number on programme?

4. Were linesmen properly attired? (If not please give details)

5. Was the pitch properly marked?

6. Was the grass cut short enough?

Give brief comments on stewarding, encroachment onto the pitch by officials, or any other matter on presentation which you feel should be highlighted:
