Record of Checks for AED Reference _____ at _____ *(Location)*

Frequency of checks: Daily/Weekly/Monthly (circle) *(recommended at least weekly)*	DATE CHECKED	__/__/__																																						
Mandatory																																								
Device is clean, dry and accessible																																								
Flashing light / LCD screen shows "ready for use"																																								
Defibrillator Pads present & in date																																								
Battery in date																																								
Pads Expiry	MM/YY					**Battery Installed**							MM/YY							**Battery Expiry**											MM/YY								
Recommended																																								
Rescue shears																																								
Towelette / Cloth for drying chest																																								
Surgical Razor																																								
Wipes																																								
Pocket Mask																																								
Gloves																																								
Optional																																								
Spare Pads are in date																																								
Spare battery is in date																																								
AED cabinet is working																																								
Paediatric Pads or Key is present																																								
Other (state):																																								
Other (state):																																								

Maintenance				
If an item is missing please contact	Name of person responsible	Their phone / email		
Replacement parts supplier:	Equipment supplier	Contact details	Phone	Email

Created by National Ambulance Service Community Engagement as an aide to ensuring a defibrillator is ready for use.
Contact your supplier / manufacturer to confirm additional checks required on your device.
The National Ambulance Service is not responsible for the checking, maintenance or upkeep of community defibrillators
If this device is removed from service, or is not working, please email cfr@hse.ie and quote the reference code above so that it can be removed from our database.