

## **GAA - PROTECTED DISCLOSURE REPORTING - PRE-ENGAGEMENT QUESTIONNAIRE**

The Protected Disclosures Act can provide certain protections where you report wrongdoing in the workplace. To qualify for the protections under the Act, you must meet certain conditions. In general, these conditions are that you must be a worker\* reporting information you obtained in a work-related context that you reasonably believe tends to show relevant wrongdoing. Additional conditions apply depending on to whom you are making your report.

A report is assumed to be a protected disclosure until it is established that it is not.

Before you make your report we would recommend that you consider the questions below and you should be able to answer **yes to all the following questions** before you make your report.

\* The GAA Protected Disclosure Policy applies to all employees, workers, independent contractors, agency workers, volunteers, unpaid trainees, board members, members of administrative, management or supervisory bodies and job applicants and all individuals who acquire information on relevant wrongdoings in a work-related context.

1. Are you a worker\*?  
Yes  
No
  
2. Did the information you are reporting come to your attention in connection with your employment or in a work-related context?  
Yes  
No
  
3. Do you genuinely believe that the information tends to show one or more relevant wrongdoings?  
Yes  
No
  
4. Would a reasonable person believe that the information tends to show relevant wrongdoing?  
Yes  
No
  
5. Are you sure that the wrongdoing is not exclusively personal to you (see below for information on personal grievances)?  
Yes  
No